
LOGISTICAL INFORMATION NOTE

WIOMPAN Exchange Learning Workshop

Capacity Development on Effective Management of Marine Protected Areas in the Western Indian Ocean Region

1st - 4th November 2023 - Dar es Salaam, Tanzania

Welcome Note

The United Nations Environment Programme - Nairobi Convention Secretariat welcomes you to the United Republic of Tanzania to participate in the WIOMPAN learning exchange workshop to discuss MPA and CMA challenges in the WIO region and develop programs and projects to improve management effectiveness. The aim of the workshop is to train and develop the capacity of national Marine Protected Area (MPA) managers as well as Other Effective Conservation Measures (OECM) practitioners. The workshop also serves as a platform for collaborative learning and exchange of knowledge on the sustainable management of coastal and marine resources in the WIO region. Specifically, the training will entail; regionally diagnosis of challenges and priorities; MPA certification, developing and implementing adaptive management and monitoring plans; setting new MPA management standards and reporting in line with SDG 14 and the Global Biodiversity Framework.

Venue for the Workshop

The meeting will be held at the [Ramada Hotel](#)

Phone: [+255-222-162-333](tel:+255-222-162-333)

Contact person: Machumbe Wambura, asm@ramadaresortdar.com

Website: <https://www.ramadaresortdar.com/>

Accommodation

Participants are kindly requested to make their own hotel reservations in or near the meeting venue. Participants not wishing to stay at the venue will make their own arrangements and pay for the local commute between the venue and their hotel of choice.

Visa Arrangements

For nationals from countries requiring visas, an application of the visa must be made ahead of your departure. UNEP will provide invitation letters to assist delegates with the application of their visas. The visa fee is about US\$250 if applicable (refer to the [list](#) of countries exempt from visa fees).

All participants are advised to carry their invitation letters, recent passport (valid for no less than 30 days after the expiry of your intended visit), yellow fever card, return or onward ticket.

Yellow fever certificates are required if your journey starts or passes through the yellow fever belt of Africa or South America.

Flight Arrangements

The Nairobi Convention Secretariat will provide the most direct economy class flight ticket for delegates supported by UNEP- Nairobi Convention. Please note that if you decide to upgrade your flight or extend your stay in Tanzania, any costs related to the change of your return date (tickets), including meals, accommodation will be regarded as personal deviation.

Transport

Participants should make their own arrangements from the airport to the hotel. Participants can easily catch taxis from the airport. Participants on air flights will receive terminal expenses of \$252. Participants travelling by road will be required to request for mileage claim.

Daily Subsistence Allowance (DSA)

The Nairobi Convention secretariat sponsored participants will be paid daily subsistence allowance (DSA) while in Tanzania. The DSA will be provided in the form of cash card or electronic funds transfer (EFT) to participants **on 1st November 2023**. Participants who have been issued with Swiss Cards are advised to carry them.

Please Note: It is a **UN requirement that the participants produce their boarding passes as proof of travel**. The DSA rate for Dar es Salaam, Tanzania is US\$231 per night. Any participant who is unable to stay for the duration of the 4-day meeting is requested to inform the Nairobi Convention Secretariat as soon as possible, so that their daily subsistence allowance can be adjusted accordingly.

Communication

Personal phone calls will be at the participants expense however, wireless internet will be provided in the meeting venue thus participants will have access to the internet during the meeting. To call Tanzania from abroad, the country code is +255. Tanzania has the following mobile service providers: Vodacom, Airtel, Viettel, among others.

Currency

The Tanzanian shilling (TZS) is the local currency. The exchange rate is US\$1 equals TZS 2,512.00, as of 10 October 2023. US Dollars are widely accepted in tourist areas. You can exchange money at many authorised banks and bureaux de change.

Most banks in major cities have ATMs.

Credit cards

Most major credit cards (MasterCard, American Express and VISA) are widely accepted. In addition to credit cards, it is advisable to carry easily exchangeable currency in cash.

Banking hours

Banks are open from Monday to Friday between 0800hrs to 1700hrs.

Languages

English and Swahili are Tanzania's official languages. The meeting will be conducted in English without

interpretation.

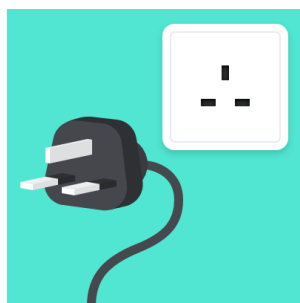
Weather and Time Zone

Dar es Salaam is one of the warmest regions in Tanzania with an average daily high temperature of 32 degrees centigrade. High humidity and hot temperatures make the weather at times pleasant but also tropical humid. Water temperatures average 27 degrees. Most precipitation decrease from March to November. Don't forget to bring a hat/sunglasses and sunscreen for sun protection.

You can obtain the current weather forecast for Dar es Salaam through this link: https://www.holiday-weather.com/dar_es_salaam/

Power plugs and outlets

In Tanzania the most common plug type is Type G, which has two flat parallel pins and a grounding pin. Tanzania operates on a 230V supply voltage and 50Hz.



You are advised to carry a power plug adapter if your appliances do not conform to the above specifications.

Health and Insurance

UNEP - Nairobi Convention assumes that as an invited participant to a Nairobi Convention meeting, you are in good health and have no illness that might prevent you from travelling to or participating in the meeting. It is your responsibility to inform the Nairobi Convention Secretariat of any such health impediment prior to accepting the invitation to participate in the above meeting. The Nairobi Convention Secretariat accepts no responsibility for the death, illness or injury of any participant while attending the meeting.

You are advised to arrange your own travel insurance against sickness, accident and third-party risk for the period of the meeting. The Nairobi Convention will not assume responsibility for any expenditure on insurance, including the following:

Cost incurred by the participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting.

Any loss or damage to personal property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants.

Compensation in the event of death or disability of participants in connection with attending the meeting.



For more information, please contact:

For Technical Matters	For Administrative and Logistical matters
<p>Theuri Mwangi Ecosystems Division United Nations Environment P.O. Box 30552 Nairobi 00100 Email: theuri.mwangi@un.org</p> <p>Abel Kiprono Ecosystems Division United Nations Environment P.O. Box 30552 Nairobi 00100 Email: abel.kiprono@un.org</p>	<p>Mastura Chelangat Ecosystems Division United Nations Environment P.O. Box 30552 Nairobi 00100 Email: chelangat@un.org</p> <p>Susan Mutheu Ecosystems Division United Nations Environment P.O. Box 30552 Nairobi 00100 Email: susan.munyao@un.org</p>