
LOGISTICAL INFORMATION NOTE

For:

Eleventh Conference of Parties (COP11) to the Nairobi Convention for the Protection, Management, and Development of the Marine and Coastal Environment of the Western Indian Ocean Region

20 – 22 AUGUST 2024

**Venue: Centre de Conférences Internationales d'Ivato (CCI IVATO),
Antananarivo, Madagascar**

Welcome Note

The United Nations Environment Programme - Nairobi Convention Secretariat, in collaboration with the Government of Madagascar welcomes you to Antananarivo to participate in the Eleventh Conference of Parties (COP11) to the Nairobi Convention for the Protection, Management, and Development of the Marine and Coastal Environment of the Western Indian Ocean Region from 20 – 22 August 2024.

The COP11 meeting will be organized in two main segments: partners, experts and national Focal Points meeting on 20 and 21 August 2024 and the Heads of Delegation meeting on 22 August 2024. At the Heads of Delegation meeting, Contracting Parties will review the progress made in the implementation of the Nairobi Convention Programme of Work 2022 – 2024, review and approve the new Programme of Work for the 2025 – 2028 period and budget, and deliberate and adopt key COP decisions.

Venue for the Meeting

The meeting will be held at **Centre de Conférences Internationales d' Ivato** in Antananarivo, Madagascar.

Physical Address

**Centre de Conférences Internationales d' Ivato (CCI IVATO),
Antananarivo, Madagascar**
5FMG+P4J, Antananarivo, Madagascar
Phone: +261 34 56 639 62

Accommodation

Participants are encouraged to book their accommodation in any of the hotels around the meeting venue. Some of the possible hotels are provided in Annex 1 below.

Visa Arrangements

For nationals of countries requiring visas, application of the visa can be made ahead of your departure or at the port of entry upon arrival. Information on Madagascar Visa Types, Requirements, and Application is available [here](#). Visa fee is \$38 (about Euro 40). Please keep the Visa receipt and share with Nairobi Convention logistics staff at the meeting together with the flight boarding passes. Participants are advised to carry:

1. Letters of invitation to the Eleventh Conference of Parties

2. Recent passport, (valid for no less than 30 days after the expiry of your intended visit)
3. Yellow fever card, the certificate is required if your journey starts or passes through the yellow fever belt of Africa or South America.
4. Return ticket and copies of confirmed accommodation booking for the entire stay. Please ensure to get a printed confirmation of the accommodation to be availed at the airport.

Flight Arrangements

The Nairobi Convention Secretariat will provide the most direct economy class flight ticket for delegates supported by UNEP- Nairobi Convention. Please note that if you decide to upgrade your flight or extend your stay in Madagascar, the Nairobi Convention Secretariat will unfortunately not meet any costs related to the change of your return date (tickets), including meals, accommodation, and immigration procedures.

Airport Transfer and Transport to Meeting Venue

Participants are required to make their own transport arrangements from the airport to their hotels. No transport will be provided during the meeting. Participants will be provided with an allowance of US\$ 252 to cater for airport transfers.

Daily Subsistence Allowance (DSA)

The Nairobi Convention Secretariat sponsored participants will be paid daily subsistence allowance (DSA) while in Madagascar. The DSA will be provided in the form of cash card or electronic funds transfer (EFT) to participants on 21 August 2024. The UN DSA rate for Antananarivo, Madagascar is USD 206 per night. Any participant who is unable to stay for the duration of the meetings is requested to inform the Nairobi Convention Secretariat as soon as possible, so that their daily subsistence allowance can be adjusted accordingly.

Please Note: It is a UN requirement that the participants produce their flight boarding passes or road travel receipts as proof of travel.

Communication

Personal phone calls will be at the participants' expense. However, wireless internet will be provided in the meeting venue thus participants will have access to the internet during the meeting. To call Madagascar from abroad the country code is +261. Madagascar has these mobile service providers: Telma Mobile, Orange, Blueline among others.

Languages

Official Languages in Madagascar are Malagasy and French. The meeting will have interpretation service in both English and French.

Weather and Time Zone

- Average high temperature in Antananarivo, Madagascar in August reaches a high of 21°C (69.8° F) and low of 9.6°C (49.3°F) during the nights.
- Antananarivo receives an average of 10 mm of precipitation in August.
- Madagascar is GMT+3

- You can obtain the current weather forecast for Antananarivo using the link below:
<https://www.weather-atlas.com/en/madagascar/antananarivo-weather-august>

Electricity Supply

In Madagascar there are four (4) associated plug types, types C, D, E, J and K. The standard voltage is 127 / 220 V, and the standard frequency is 50 Hz. Below you will find picture samples of the power sockets and corresponding plugs.



You are advised to carry a power plug adapter if your appliances do not conform to the above specifications.

Local Currency and Exchange rate

The unit of currency in Madagascar is Malagasy Ariary (MGA). The most accepted foreign currency is the Euro but US dollars, and GBP are easily changed. The Current Exchange rates for against MGA estimates are as below. These rates are bound to change from time to time:

1 USD = 4480.54 MGA 1 EUR = 4848.06 MGA 1 GBP = 5737.09 MGA

You can exchange money at many authorized banks and bureau de change. Most banks in major cities have ATMs.

Credit cards

Most major credit cards (MasterCard, American Express and VISA) are widely accepted. In addition to credit cards, it is advisable to carry easily exchangeable currency in cash.

Banking hours

Banks are open from Monday to Friday between 0800hrs to 1600hrs, but certain branches may be open for longer.

Health and Insurance

UNEP – Nairobi Convention assumes that as an invited participant to a Nairobi Convention meeting, you are in good health and have no illness that might prevent you from travelling to or participating in the meeting. It is your responsibility to inform the Nairobi Convention Secretariat of any such health impediment prior to accepting the invitation to participate in the above meeting.

The Nairobi Convention Secretariat accepts no responsibility for the death, illness or injury of any participant in a meeting which is not attributable to the performance of services on behalf of the Nairobi Convention.



You are advised to arrange your own travel insurance against sickness, accident and third-party risk for the period of the meeting. The Nairobi Convention will not assume responsibility for any expenditure on insurance, including the following:

- Cost incurred by the participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting
- Any loss or damage to personal property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants
- Compensation in the event of death or disability of participants in connection with attending the meeting.

For more information, please contact:

For Technical Matters:

Theuri Mwangi

Ecosystems Division
 United Nations Environment
 P.O. Box 30552 Nairobi 00100
 Email: theuri.mwangi@un.org

Bonface Mutisya

Ecosystems Division
 United Nations Environment
 P.O. Box 30552 Nairobi 00100
 Email: bonface.mutisya@un.org

For Administrative and Logistical matters:

Mastura Chelagat

Ecosystems Division
 United Nations Environment
 P.O. Box 30552 Nairobi 00100
 Email: chelangat@un.org

Caroline Cherotich

Ecosystems Division
 United Nations Environment
 P.O. Box 30552 Nairobi 00100
 Email: Caroline.Cherotich@un.org

For local logistical matters:

Jacquis RASOANAINA

National Focal Point
 Ministry of Environment and Sustainable Development, Madagascar
 Tel +261 34 11 242 49 (WhatsApp)
 Email: jacquis415@gmail.com

Annex 1: List of the Possible Hotels in Antananarivo around the CCI Ivato

NO	NAME	Walking distance to the venue (min)	PRICE RANGE	TELEPHONE	E-MAIL	SERVICES
1.	NOVOTEL (05 stars)	23 min drive	US\$220	+261 20 23 777 77	hb0z1-re@accor.com	B&B; Double room WIFI
2.	Radisson Blu Hotel Tana Waterfront (04 stars)	34 min drive	US\$155	+261 20 22 692 00	reservations.antenanarivo@radissonblu.com antenanarivowaterfront@radissonblu.com	B&B Double room SPA/Swimming Pool/Sport WIFI
3.	IBIS Hotel	27 min drive	US\$100	+261 32 23 555 55 020 23 555 55	h6857-re@accor.com	B&B Double room SPA/Swimming Pool/Sport WIFI,
4.	Hotel Paon d'or (03 stars)	9 min drive		+261 33 05 622 33	raharimalanatacharaymond@gmail.com	Pool, Spa, restaurant, B&B
5.	Relais des Plateaux & Spa	15 Walking	US\$130 and US\$170	+261 20 22 444 44	reservation@relais-des-plateaux.com	Pool, Spa, Restaurant, Transport from and to the airport
6.	Nova Resources Hotel	5 Walking	540.000 and 675.000 Ar	+261 34 08 187 93	novahotelmadagascar@gmail.com	B& B, TV, WIFI
7.	Nosy Manga	15 Walking	269.000 and 588.000 Ar	+261 38 62 975 74	hotel@nosy-manga.com	B&B, TV, WIFI
8.	Asia et Africa Hotel	15 Walking	240.000 and 320.000 Ar	+261 34 05 989 99	asiaandafricahotel@gmail.com	B&B, TV, WIFI
9.	Hotel-Gasy Country House	15 Walking	90.000 and 225.000 Ar	+261 20 22 425 84	info@gasycountryhouse.com	Pool, Garden, Transport from and to the airport

10.	Savannah Resort	15 Walking	150.000 and 160.000 Ar	+261 20 22 446 33	info@savannahresort.mg	Room, Suite, Pool, Restaurant,
11.	Hotel Mahavelo	15 Walking	90.000 and 120.000 Ar	+261 32 07 720 68	hotelmahavelo@gmail.com	Comfortable Room, Restaurant, WIFI, TV
12.	Hotel les Pousses pousses du rafia	15 Walking	95.000 and 175.000 Ar	+261 34 08 467 28	reservation@leshotelsraphia.com	Comfortable Room, TV, WIFI, restaurant
13.	Raphia hotel	15 Walking	95.000 and 175.000 Ar	+261 34 07 144 64	reservation@leshotelsraphia.com	Comfortable Room, TV, WIFI, restaurant
14.	Savannah	15 Walking	100.000 and 160.00 Ar	+261 32 04 760 29	savannacafe@yahoo.fr	Comfortable Room, TV, WIFI, Restaurant